



October 14, 2013

BY ELECTRONIC COMMENT FILING SYSTEM

Ms. Marlene H. Dortch, Secretary
Office of the Secretary
Federal Communications Commission
445 12th St., SW, Room TW-A325
Washington, DC 20554

Dear Ms. Dortch:

Re: WC Docket No. 10-90 –
FCC Form 481 due October 15, 2013 -
Tenino Telephone Company (Study Area 522446)

Accompanying this letter for filing with the Federal Communications Commission (“Commission”) is an electronic copy of the FCC Form 481, due October 15, 2013, of Tenino Telephone Company, as filed electronically with the United States Administrative Company pursuant to Sections 54.313 and 54.422 of the Commission’s rules, 47 C.F.R. §§ 54.313 and 54.422.

Please let us know if the Commission has any questions regarding the accompanying FCC Form 481.

Very truly yours,

Steven D. Hanson
President

Accompanying document:
FCC Form 481 (copy)

**FCC Form 481 - Carrier Annual Reporting
Data Collection Form**

FCC Form 481
OMB Control No. 3060-0986/OMB Control No. 3060-0819
July 2013

<010> Study Area Code	522446
<015> Study Area Name	TENINO TELEPHONE CO
<020> Program Year	2014
<030> Contact Name: Person USAC should contact with questions about this data	Rick Vitzthum
<035> Contact Telephone Number: Number of the person identified in data line <030>	360-264-2915
<039> Contact Email Address: Email of the person identified in data line <030>	rick@scattercreek.net

ANNUAL REPORTING FOR ALL CARRIERS			54.313 Completion Required	54.422 Completion Required
(check box when complete)				
<100> Service Quality Improvement Reporting	(complete attached worksheet)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<200> Outage Reporting (voice)	(complete attached worksheet)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<210> <input checked="" type="checkbox"/> <-- check box if no outages to report				
<300> Unfulfilled Service Requests (voice)	<input type="text" value="0"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<310> Detail on Attempts (voice)	(attach descriptive document)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<320> Unfulfilled Service Requests (broadband)	<input type="text" value="0"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<330> Detail on Attempts (broadband)	(attach descriptive document)	<input type="checkbox"/>	<input type="checkbox"/>	
<400> Number of Complaints per 1,000 customers (voice)		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<410> Fixed	<input type="text" value="0.0"/>			
<420> Mobile	<input type="text"/>			
<430> Number of Complaints per 1,000 customers (broadband)		<input type="checkbox"/>	<input type="checkbox"/>	
<440> Fixed	<input type="text"/>			
<450> Mobile	<input type="text"/>			
<500> Service Quality Standards & Consumer Protection Rules Compliance	(check to indicate certification)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<510> <input type="text" value="522446wa510"/>	(attached descriptive document)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<600> Functionality in Emergency Situations	(check to indicate certification)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<610> <input type="text" value="522446wa610"/>	(attached descriptive document)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<700> Company Price Offerings (voice)	(complete attached worksheet)	<input type="checkbox"/>	<input type="checkbox"/>	
<710> Company Price Offerings (broadband)	(complete attached worksheet)	<input type="checkbox"/>	<input type="checkbox"/>	
<800> Operating Companies and Affiliates	(complete attached worksheet)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<900> Tribal Land Offerings (Y/N)? <input type="radio"/> <input checked="" type="radio"/>	(if yes, complete attached worksheet)	<input type="checkbox"/>	<input type="checkbox"/>	
<1000> Voice Services Rate Comparability	(check to indicate certification)	<input type="checkbox"/>	<input type="checkbox"/>	
<1010> <input type="text"/>	(attach descriptive document)	<input type="checkbox"/>	<input type="checkbox"/>	
<1100> Terrestrial Backhaul (Y/N)? <input checked="" type="radio"/> <input type="radio"/>	(if not, check to indicate certification)	<input type="checkbox"/>	<input type="checkbox"/>	
<1110>	(complete attached worksheet)	<input type="checkbox"/>	<input type="checkbox"/>	
<1200> Terms and Condition for Lifeline Customers	(complete attached worksheet)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Price Cap Carriers, Proceed to Price Cap Additional Documentation Worksheet

Including Rate-of-Return Carriers affiliated with Price Cap Local Exchange Carriers

<2000>	(check to indicate certification)	<input type="checkbox"/>	<input type="checkbox"/>
<2005>	(complete attached worksheet)	<input type="checkbox"/>	<input type="checkbox"/>

Rate of Return Carriers, Proceed to ROR Additional Documentation Worksheet

<3000>	(check to indicate certification)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<3005>	(complete attached worksheet)	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**(100) Service Quality Improvement Reporting
Data Collection Form**

FCC Form 481

OMB Control No. 3060-0986/OMB Control No. 3060-0819

July 2013

<010>	Study Area Code	522446
<015>	Study Area Name	TENINO TELEPHONE CO
<020>	Program Year	2014
<030>	Contact Name - Person USAC should contact regarding this data	Rick Vitzthum
<035>	Contact Telephone Number - Number of person identified in data line <030>	360-264-2915
<039>	Contact Email Address - Email Address of person identified in data line <030>	rick@scattercreek.net
<110>	Has your company received its ETC certification from the FCC?	(yes / no) <input type="radio"/> <input checked="" type="radio"/>
	If your answer to Line <110> is yes, do you have an existing §54.202(a) "5	
<111>	year plan" filed with the FCC?	(yes / no) <input type="radio"/> <input type="radio"/>

If your answer to Line <111> is yes, then you are required to file a progress report, on line <112> delineating the status of your company's existing § 54.202(a) "5 year plan" on file with the FCC, as it relates to your provision of voice telephony service.

- <112> Attach Five-Year Service Quality Improvement Plan or, in subsequent years, your annual progress report filed pursuant to 47 C.F.R. § 54.313(a)(1). If your company is a CETC which only receives frozen support, your progress report is only required to address voice telephony service.

Name of Attached Document (.pdf)

Please check these boxes below to confirm that the attached PDF, on line 112, contains a progress report on its five-year service quality improvement plan pursuant to § 54.202(a). The information shall be submitted at the wire center level or census block as appropriate.

- <113> Maps detailing progress towards meeting plan targets
 <114> Report how much universal service (USF) support was received
 <115> How (USF) was used to improve service quality
 <116> How (USF) was used to improve service coverage
 <117> How (USF) was used to improve service capacity
 <118> Provide an explanation of network improvement targets not met in the prior calendar year.

<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

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-- See attached worksheet --

<010>	Study Area Code	522446
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<020>	Program Year	2014
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<039>	Contact Email Address - Email Address of person identified in data line <030>	rick@scattercreek.net

1/1/2013	
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-- See attached worksheet	
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FCC Form 481
OMB Control No. 3060-0986/OMB Control No. 3060-0819
July 2013

FCC Form 481
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FCC Form 481
OMB Control No. 3060-0986/OMB Control No. 3060-0819
July 2013

**(800) Operating Companies
Data Collection Form**

FCC Form 481

OMB Control No. 3060-0986/OMB Control No. 3060-0819

July 2013

<010>	Study Area Code	522446
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<035>	Contact Telephone Number - Number of person identified in data line <030>	360-264-2915
<039>	Contact Email Address - Email Address of person identified in data line <030>	rick@scattercreek.net
<810>	Reporting Carrier	Tenino Telephone Company
<811>	Holding Company	Scatter Creek Limited
<812>	Operating Company	Tenino Telephone Company

[illegible]

**(900) Tribal Lands Reporting
Data Collection Form**

FCC Form 481

OMB Control No. 3060-0986/OMB Control No. 3060-0819

July 2013

<010>	Study Area Code	522446
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<039>	Contact Email Address - Email Address of person identified in data line <030>	rick@scattercreek.net

<910> Tribal Land(s) on which ETC Serves

<920> Tribal Government Engagement Obligation

Name of Attached Document (.pdf)

If your company serves Tribal lands, please select (Yes,No, NA) for each these boxes to confirm the status described on the attached PDF, on line 920, demonstrates coordination with the Tribal government pursuant to § 54.313(a)(9) includes:

- <921> Needs assessment and deployment planning with a focus on Tribal community anchor institutions;
- <922> Feasibility and sustainability planning;
- <923> Marketing services in a culturally sensitive manner;
- <924> Compliance with Rights of way processes
- <925> Compliance with Land Use permitting requirements
- <926> Compliance with Facilities Siting rules
- <927> Compliance with Environmental Review processes
- <928> Compliance with Cultural Preservation review processes
- <929> Compliance with Tribal Business and Licensing requirements.

Select (Yes,No, NA)

**(1100) No Terrestrial Backhaul Reporting
Data Collection Form**

FCC Form 481

OMB Control No. 3060-0986/OMB Control No. 3060-0819
July 2013

<010>	Study Area Code	522446
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<039>	Contact Email Address - Email Address of person identified in data line <030>	rick@scattercreek.net

<1120> Please check this box to confirm no terrestrial backhaul
options exist within the supported area pursuant to § 54.313(G) ☐

<1130> Please check this box to confirm the reporting carrier offers
broadband service of at least 1 Mbps downstream and 256 kbps
upstream within the supported area pursuant to § 54.313(G) ☐

(1200) Terms and Condition for Lifeline Customers
Lifeline
Data Collection Form

FCC Form 481
 OMB Control No. 3060-0986/OMB Control No. 3060-0819
 July 2013

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<015>	Study Area Name	TENINO TELEPHONE CO
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<039>	Contact Email Address - Email Address of person identified in data line <030>	rick@scattercreek.net

<1210> Terms & Conditions of Voice Telephony Lifeline Plans 522446wa1210

Name of attached document (.pdf)

<1220> Link to Public Website HTTP

“Please check these boxes below to confirm that the attached PDF, on line 1210, or the website listed, on line 1220, contains the required information pursuant to § 54.422(a)(2) annual reporting for ETCs receiving low-income support, carriers must annually report:

- <1221> Information describing the terms and conditions of any voice telephony service plans offered to Lifeline subscribers, ☒
- <1222> Details on the number of minutes provided as part of the plan, ☒
- <1223> Additional charges for toll calls, and rates for each such plan. ☒

(2000) Price Cap Carrier Additional Documentation

FCC Form 481

Data Collection Form

OMB Control No. 3060-0986/OMB Control No. 3060-0819

Including Rate-of-Return Carriers affiliated with Price Cap Local Exchange Carriers

July 2013

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CHECK the boxes below to note compliance as a recipient of Incremental Connect America Phase I support, frozen High Cost support, High Cost support to offset access charge reductions, and Connect America Phase II support as set forth in 47 CFR § 54.313(b),(c),(d),(e) the information reported on this form and in the documents attached below is accurate.

Incremental Connect America Phase I reporting

- <2010> 2nd Year Certification {47 CFR § 54.313(b)(1)}
- <2011> 3rd Year Certification {47 CFR § 54.313(b)(2)}

☐
☐
Price Cap Carrier Receiving Frozen Support Certification {47 CFR § 54.312(a)}

- <2012> 2013 Frozen Support Certification
- <2013> 2014 Frozen Support Certification
- <2014> 2015 Frozen Support Certification
- <2015> 2016 and future Frozen Support Certification

☐
☐
☐
☐
Price Cap Carrier Connect America ICC Support {47 CFR § 54.313(d)}

- <2016> Certification Support Used to Build Broadband

☐
Connect America Phase II Reporting {47 CFR § 54.313(e)}

- <2017> 3rd year Broadband Service Certification
- <2018> 5th year Broadband Service Certification
- <2019> Interim Progress Certification
- <2020> Please check the box to confirm that the attached PDF , on line 2021, contains the required information pursuant to § 54.313 (e)(3)(ii), as a recipient of CAF Phase II support shall provide the number, names, and addresses of community anchor institutions to which began providing access to broadband service in the preceding calendar year.
- <2021> Interim Progress Community Anchor Institutions

☐
☐
☐
☐

Name of Attached Document Listing Required Information

(3000) Rate Of Return Carrier Additional Documentation

FCC Form 481

Data Collection Form

OMB Control No. 3060-0986/OMB Control No. 3060-0819

July 2013

<010>	Study Area Code	522446
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CHECK the boxes below to note compliance on its five year service quality plan (pursuant to 47 CFR § 54.202(a)) and, for privately held carriers, ensuring compliance with the financial reporting requirements set forth in 47 CFR § 54.313(f)(2). I further certify that the information reported on this form and in the documents attached below is accurate.

Progress Report on 5 Year Plan

(3010)	Milestone Certification {47 CFR § 54.313(f)(1)(i)} Please check this box to confirm that the attached PDF, on line 3012, contains the required information pursuant to § 54.313 (f)(1)(ii), as a recipient of CAF Phase II support shall provide the number, names, and addresses of community anchor institutions to which began providing access to broadband service in the preceding calendar year.	Name of Attached Document Listing Required Information	<input type="checkbox"/>
(3012)	Community Anchor Institutions {47 CFR § 54.313(f)(1)(ii)}	Name of Attached Document Listing Required Information	<input checked="" type="checkbox"/> (Yes/No)
(3013)	Is your company a Privately Held ROR Carrier {47 CFR § 54.313(f)(2)}		<input type="checkbox"/> (Yes/No)
(3014)	If yes, does your company file the RUS annual report Please check these boxes to confirm that the attached PDF, on line 3017, contains the required information pursuant to § 54.313(f)(2) compliance requires:		<input type="checkbox"/>
(3015)	Electronic copy of their annual RUS reports (Operating Report for Telecommunications Borrowers)		<input type="checkbox"/>
(3016)	PDF of Balance Sheet, Income Statement and Statement of Cash Flows		<input type="checkbox"/>
(3017)	If the response is yes on line 3014, attach your company's RUS annual report and all required documentation	Name of Attached Document Listing Required Information	<input type="checkbox"/> (Yes/No)
(3018)	If the response is no on line 3014, Is your company audited? If the response is yes on line 3018, please check the boxes below to confirm your submission, on line 3026 pursuant to § 54.313(f)(2), contains :		<input type="checkbox"/>
(3019)	Either a copy of their audited financial statement; or (2) a financial report in a format comparable to RUS Operating Report for Telecommunications		<input type="checkbox"/>
(3020)	PDF of Balance Sheet, Income Statement and Statement of Cash Flows		<input type="checkbox"/>
(3021)	Management letter issued by the independent certified public accountant that performed the company's financial audit. If the response is no on line 3018, please check the boxes below to confirm your submission, on line 3026 pursuant to § 54.313(f)(2), contains:		<input checked="" type="checkbox"/>
(3022)	Copy of their financial statement which has been subject to review by an independent certified public accountant; or 2) a financial report in a format comparable to RUS Operating Report for Telecommunications Borrowers,		<input checked="" type="checkbox"/>
(3023)	Underlying information subjected to a review by an independent certified public accountant		<input checked="" type="checkbox"/>
(3024)	Underlying information subjected to an officer certification.		<input checked="" type="checkbox"/>
(3025)	PDF of Balance Sheet, Income Statement and Statement of Cash Flows		<input checked="" type="checkbox"/>
(3026)	Attach the worksheet listing required information	Name of Attached Document Listing Required Information	522446wa3026

**Certification - Reporting Carrier
Data Collection Form**

 FCC Form 481
 OMB Control No. 3060-0986/OMB Control No. 3060-0819
 July 2013

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TO BE COMPLETED BY THE REPORTING CARRIER, IF THE REPORTING CARRIER IS FILING ANNUAL REPORTING ON ITS OWN BEHALF:

Certification of Officer as to the Accuracy of the Data Reported for the Annual Reporting for CAF or LI Recipients	
I certify that I am an officer of the reporting carrier; my responsibilities include ensuring the accuracy of the annual reporting requirements for universal service support recipients; and, to the best of my knowledge, the information reported on this form and in any attachments is accurate.	
Name of Reporting Carrier:	TENINO TELEPHONE CO
Signature of Authorized Officer:	CERTIFIED ONLINE
Date	10/14/2013
Printed name of Authorized Officer:	Steve Hanson
Title or position of Authorized Officer:	President
Telephone number of Authorized Officer:	360-264-2915
Study Area Code of Reporting Carrier:	522446
Filing Due Date for this form:	10/15/2013
Persons willfully making false statements on this form can be punished by fine or forfeiture under the Communications Act of 1934, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001.	

**Certification - Agent / Carrier
Data Collection Form**

 FCC Form 481
 OMB Control No. 3060-0986/OMB Control No. 3060-0819
 July 2013

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<035>	Contact Telephone Number - Number of person identified in data line <030>	360-264-2915
<039>	Contact Email Address - Email Address of person identified in data line <030>	rick@scattercreek.net

TO BE COMPLETED BY THE REPORTING CARRIER, IF AN AGENT IS FILING ANNUAL REPORTS ON THE CARRIER'S BEHALF:

Certification of Officer to Authorize an Agent to File Annual Reports for CAF or LI Recipients on Behalf of Reporting Carrier	
I certify that (Name of Agent) _____ is authorized to submit the information reported on behalf of the reporting carrier. I also certify that I am an officer of the reporting carrier; my responsibilities include ensuring the accuracy of the annual data reporting requirements provided to the authorized agent; and, to the best of my knowledge, the reports and data provided to the authorized agent is accurate.	
Name of Authorized Agent: _____	
Name of Reporting Carrier: _____	
Signature of Authorized Officer: _____	Date: _____
Printed name of Authorized Officer: _____	
Title or position of Authorized Officer: _____	
Telephone number of Authorized Officer: _____	
Study Area Code of Reporting Carrier: _____	Filing Due Date for this form: _____
Persons willfully making false statements on this form can be punished by fine or forfeiture under the Communications Act of 1934, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001.	

TO BE COMPLETED BY THE AUTHORIZED AGENT:

Certification of Agent Authorized to File Annual Reports for CAF or LI Recipients on Behalf of Reporting Carrier	
I, as agent for the reporting carrier, certify that I am authorized to submit the annual reports for universal service support recipients on behalf of the reporting carrier; I have provided the data reported herein based on data provided by the reporting carrier; and, to the best of my knowledge, the information reported herein is accurate.	
Name of Reporting Carrier: _____	
Name of Authorized Agent or Employee of Agent: _____	
Signature of Authorized Agent or Employee of Agent: _____	Date: _____
Printed name of Authorized Agent or Employee of Agent: _____	
Title or position of Authorized Agent or Employee of Agent: _____	
Telephone number of Authorized Agent or Employee of Agent: _____	
Study Area Code of Reporting Carrier: _____	Filing Due Date for this form: _____
Persons willfully making false statements on this form can be punished by fine or forfeiture under the Communications Act of 1934, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001.	

Attachments

(800) Operating Companies Data Collection Form	FCC Form 481 OMB Control No. 3060-0986/OMB Control No. 3060-0819 July 2013
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July 2013

[illegible]

Tenino Telephone Company
FCC Form 481 (October 2013), Line 510
Description of Processes and Procedures to Ensure
Compliance with Service Quality Standards and
Consumer Protection Rules Per Instructions
for Completing FCC Form 481

This document details the processes and procedures that Tenino Telephone Company (the “Company”) follows to ensure compliance with service quality standards and consumer protections rules as set forth in the Instructions for Completing FCC Form 481.

For service quality standards that are affected by plant issues, the Company engineers and installs its plant and other facilities in such a way as to ensure, to the greatest extent possible, compliance with service quality standards that exist at the time that the plant and facilities are constructed. Plant is augmented, upgraded and/or reconfigured as service needs evolve.

In addition, Company employees are periodically briefed on issues involving service quality standards and consumer protection rules. In particular, if any set of issues appear to be prevalent, employees are given briefings on how to handle such issues. A recent example is the call completion problems that have arisen and the customer calls that are generated as a result. Although this is not a service quality problem caused by the Company, it does affect customers of the Company and, therefor, deserves the attention of the Company employees.

The Company also periodically reviews its operating procedures to be sure that those operating procedures are in compliance with service quality standards and that the operating procedures are not in violation of consumer protection rules. If questions arise, legal counsel is sought as needed.

If a complaint pertaining to the Company’s compliance with service quality standards or consumer protection rules is received by the Company, the complaint is promptly investigated, the matter tracked and any corrective action noted. This process ensures that issues involved in the matter are addressed and corrections made, if needed. It should be noted that the Company has received no customer complaints in the past five years regarding service quality standards or consumer protection rules as they relate to the service offered by the Company other than call completion issues, which, as noted above, are not caused by the Company.

**Tenino Telephone Company
FCC Form 481 (October 2013), Line 610
Statement Describing Ability to Function
in Emergency Situations Per Instructions
for Completing FCC Form 481**

At line 600 of FCC Form 481, Tenino Telephone Company (the "Company") certified that it is able to function in emergency situations as set forth in 47 C.F.R § 54.202(a)(2). This means that the Company has a reasonable amount of back-up power to ensure functionality without an external source, is able to reroute traffic around damaged facilities, and is capable of managing traffic spikes resulting from emergency situations. This statement describes how the Company is prepared to provide continued service in an emergency situation.

The Company has back-up batteries that provide service for its central office during a commercial power outage, with the capacity to function for at least eight hours. In addition, there is a diesel-powered generator available. The generator automatically starts during any power outage or spike in the commercial power that powers the central office and business office. Further, the Company has propane generators installed at all but one of its remote sites. The one remote site that does not have an installed generator is supplied with a portable generator for use in the event of a commercial power outage.

The Company has route redundancy and diversity for interexchange access service, E-911 trunking and SS7 signaling circuits.

The Company's outside plant is primarily buried and, thus, protected from most weather events. The Company's central office switch capacity is engineered to accommodate traffic spikes, and its interexchange facilities also have the capacity to provide additional circuits for interexchange carriers should the need arise.

In the case of isolated groups of customers that may suffer damage due to a cable cut, the Company maintains sufficient staff and other resources to be able to put customers back in service in a very short amount of time. The Company's emergency service equipment is located within its exchange and requires very little time to dispatch.

Tenino Telephone Company
FCC Form 481 (October 2013), Line 1210 and
FCC Form 481 (October 2013), Line 1221
Description of Terms & Conditions of Voice Telephony Lifeline Plans and
Description of Information describing the terms and conditions of any voice
telephony service plans offered to Lifeline subscribers
Per Instructions for Completing FCC Form 481

ADVERTISEMENT

Tenino Telephone Company has been the local telephone company serving the Tenino and Bucoda areas since approximately 1905. During the intervening years, we have worked hard to build a telephone system that would provide high quality telecommunications service to the communities we serve. We have done this, notwithstanding the higher cost of serving areas in the State of Washington and when few, if any, other telephone companies are interested in serving our communities.

We have served and intend to continue to serve both residential and business customers in our service area with high quality telecommunications services at attractive and affordable rates.

In addition to our basic telephone services, we offer throughout our service area advance telecommunications service including internet access, high speed data services, special calling features and voice mail.

The basic services offered by Tenino Telephone Company are comprised of several components. At a minimum, these include:

<u>Services offered</u>	<u>Monthly Charge</u>	
Single party, voice grade access to the public switched network, Including an unlimited amount of local Usage (basic grade of service)	Residence \$12.00**/**	Business \$18.00
Dual tone multi-frequency signaling or its functional equivalent (i.e., tone dialing)	no additional charge	
Access to emergency 911 services	There is no additional charge by Tenino Telephone Company to end user customers for the ability to access emergency 911 services. ****	
Access to operator service	There is no additional charge by Tenino Telephone Company for the ability to call the operator. However, the call may involve a charge depending on the service requested and the rates of the company whose operator handles the call.	
Access to interexchange (long distance)	There is no additional charge by Tenino	

services

Telephone Company to end-user customers for the ability to place and receive calls through long distance networks of interexchange carriers that offer service through our network. However, the call may involve a charge from the interexchange (long distance) carrier depending on the type of the call.

Access to directory assistance

There is no additional charge by Tenino Telephone Company to end user customers for the ability to call Directory Assistance. However, the call may involve a Directory Assistance charge, the amount of which depends on the area called and the rates of the company whose operators accessed.

Toll limitations service for qualifying low-income customers

There is no additional charge by Tenino Telephone Company to qualifying low income consumers for toll blocking service, qualifying low-income customers are generally those participating in the Lifeline program.

Lifeline and Link-Up Programs

Tenino Telephone Company participates in the federal Lifeline and Link-up programs, as well as the Washington Telephone Assistance Program ("WTAP"). Under these programs, Tenino Telephone Company offers to qualifying low-income customers a discount off of the monthly rate for basic residential exchange service and a discount off of the non-recurring charge to install a basic residential exchange service line. For service on nontribal reservation lands, Kalama Telephone Company current discounted monthly rate for Lifeline residential service is \$8.00 while the installation charge for such service may be discounted under the Link-Up program and WTAP by up to \$60.00*. Additional discounts may apply for service to qualifying low-income customers on tribal

*The charges set forth are subject to change, and in some instances are subject to change without notice. Certain non-recurring charges may also apply to installation or change of service. **Applicable Federal, State, County and municipal taxes and surcharges, including a federally-mandated end user surcharge per line are in addition to these amounts. *** Discounts off of this rate are available to qualifying low-income customers. ****State and County taxes apply per line to fund the provisions of this capability.

These services are available to all qualifying subscribers of Tenino Telephone Company. The charges for these services are reflected each month on our normal telephone bill and may be accompanied by charges for services provided by Tenino Telephone Company. The services listed above are those that Tenino Telephone Company offers and must advertise in order to be eligible for federal support funds that are used to help offset the high cost of serving rural areas and bringing affordable telephone service to residents and businesses in rural areas. Other services are available by contacting Tenino Telephone Company's business office at 264-2915.

**Tenino Telephone Company
FCC Form 481 (October 2013), Line 1222
Description of Details on the number of minutes
provided as part of the plan Per Instructions
for Completing FCC Form 481**

Tenino Telephone Company only provides its lifeline customers a flat rate local service which includes unlimited local and extended area service (EAS) calling

**Tenino Telephone Company
FCC Form 481 (October 2013), Line 1223
Description of Additional charges for toll calls,
and rates for each such plan Per Instructions
for Completing FCC Form 481**

Tenino Telephone Company does not provide toll services directly to subscribers. Tenino Telephone Company does provide its subscribers with access to toll providers (long distance carriers). A lifeline subscribers may choose their own toll provider and are subject to the rates of the selected toll provider.

(3005a) Operating Report for Privately-Held Rate of Return Carriers

FCC Form 481

Balance Sheet - Data Collection Form

OMB Control No. 3060-0986

OMB Control No. 3060-0819

Page 1 of 3

July 2013

<010> Study Area Code: 522446

<015> Study Area Name: Tenino Telephone Company

<020> Program Year: 2012

<030> Contact Name - Rick Vitzthum

<035> Contact Telephone Number - 360-264-2915

<039> Contact Email Address - rick@scattercreek.net

Filed as reviewed single company

X

Filed as reviewed consolidated company

Filed as subsidiary of reviewed consolidated company

Filed as audited single company

Filed as audited consolidated company

Filed as subsidiary of audited consolidated company

CERTIFICATION

We hereby certify that the entries in this report are in accordance with the accounts and other records of the system and reflect the status of the system to the best of our knowledge and belief.

Signature

Date

PART A. BALANCE SHEET

ASSETS	BALANCE PRIOR YEAR	BALANCE END OF PERIOD	LIABILITIES AND STOCKHOLDERS' EQUITY	BALANCE PRIOR YEAR	BALANCE END OF PERIOD
CURRENT ASSETS			CURRENT LIABILITIES		
1. Cash and Equivalents	3,619,566	4,010,266	25. Accounts Payable	175,589	190,090
2. Cash-RUS Construction Fund			26. Notes Payable		
3. Affiliates:			27. Advance Billings and Payments		
a. Telecom, Accounts Receivable			28. Customer Deposits		
b. Other Accounts Receivable			29. Current Mat. L/T Debt		
c. Notes Receivable			30. Current Mat. L/T Debt-Rur. Dev.		
4. Non-Affiliates:			31. Current Mat.-Capital Leases		
a. Telecom, Accounts Receivable	302,294	188,257	32. Income Taxes Accrued		
b. Other Accounts Receivable	455,467		33. Other Taxes Accrued	53,655	82,153
c. Notes Receivable			34. Other Current Liabilities	111,027	118,820
5. Interest and Dividends Receivable			35. Total Current Liabilities (25 thru 34)	340,271	391,063
6. Material-Regulated			LONG-TERM DEBT		
7. Material-Nonregulated			36. Funded Debt-RUS Notes		
8. Prepayments			37. Funded Debt-RTB Notes		
9. Other Current Assets	123,631	55,530	38. Funded Debt-FFB Notes		
0. Total Current Assets (1 Thru 9)	4,500,958	4,254,053	Funded Debt-Other		
			40. Funded Debt-Rural Develop. Loan		
NONCURRENT ASSETS			41. Premium (Discount) on L/T Debt		
1. Investment in Affiliated Companies			42. Reacquired Debt		
a. Rural Development			43. Obligations Under Capital Lease		
b. Nonrural Development			44. Adv. From Affiliated Companies	605,807	28,652
2. Other Investments			45. Other Long-Term Debt		
a. Rural Development	3,000	3,000	46. Total Long-Term Debt (36 thru 45)	605,807	28,652
b. Nonrural Development			OTHER LIAB. & DEF. CREDITS		
3. Nonregulated Investments			47. Other Long-Term Liabilities		
4. Other Noncurrent Assets			48. Other Deferred Credits		
5. Deferred Charges	387,632	449,927	49. Other Jurisdictional Differences		
6. Jurisdictional Differences			50. Total Other Liabilities and Deferred Credits (47 thru 49)		
7. Total Noncurrent Assets (11 thru 16)	390,632	452,927			
			51. Cap. Stock Outstanding & Subscribed	97,200	97,200
PLANT, PROPERTY, AND EQUIPMENT			52. Additional Paid-in-Capital		
8. Telecom, Plant-in-Service	22,274,705	21,828,273	53. Treasury Stock		
9. Property Held for Future Use			54. Membership and Cap. Certificates		
0. Plant Under Construction	50,137	55,468	55. Other Capital		
1. Plant Adj., Nonop. Plant & Goodwill			56. Patronage Capital Credits		
2. Less Accumulated Depreciation	18,918,606	18,985,313	57. Retained Earnings or Margins	7,254,548	7,088,493
3. Net Plant (18 thru 21 less 22)	3,406,236	2,898,428	Total Equity (51 thru 57)	7,351,748	7,185,693
4. TOTAL ASSETS (10+17+23)	8,297,826	7,605,408	TOTAL LIABILITIES AND EQUITY (35+46+50+58)	8,297,826	7,605,408

(3005b) Operating Report for Privately-Held Rate of Return Carriers

FCC Form 481

Income Statement - Data Collection Form

OMB Control No. 3060-0986

OMB Control No. 3060-0819

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July 2013

<010> Study Area Code: [522446](#)<015> Study Area Name: [Tenino Telephone Company](#)<020> Program Year: [2012](#)<030> Contact Name - [Rick Vitzthum](#)<035> Contact Telephone Number - [360-264-2915](#)<039> Contact Email Address - rick@scattercreek.net

PART B. STATEMENTS OF INCOME AND RETAINED EARNINGS OR MARGINS		
ITEM	PRIOR YEAR	THIS YEAR
1. Local Network Services Revenues	603,378	570,729
2. Network Access Services Revenues	3,421,718	3,123,128
3. Long Distance Network Services Revenues	88,468	86,876
4. Carrier Billing and Collection Revenues		
5. Miscellaneous Revenues		
6. Uncollectible Revenues	(8,014)	(6,683)
7. Net Operating Revenues (1 thru 5 less 6)	4,105,550	3,774,050
8. Plant Specific Operations Expense	1,571,338	1,344,495
9. Plant Nonspecific Operations Expense (Excluding Depreciation & Amortization)	654,798	639,273
10. Depreciation Expense	1,394,658	1,051,815
11. Amortization Expense		
12. Customer Operations Expense	230,347	235,405
13. Corporate Operations Expense	834,419	769,346
14. Total Operating Expenses (8 thru 13)	4,685,560	4,040,334
15. Operating Income or Margins (7 less 14)	(580,010)	(266,284)
16. Other Operating Income and Expenses		
17. State and Local Taxes	73,144	124,075
18. Federal Income Taxes	(221,405)	(131,831)
19. Other Taxes		
20. Total Operating Taxes (17+18+19)	(148,261)	(7,756)
21. Net Operating Income or Margins (15+16-20)	(431,749)	(258,528)
22. Interest on Funded Debt		
23. Interest Expense - Capital Leases		
24. Other Interest Expense		
25. Allowance for Funds Used During Construction		
26. Total Fixed Charges (22+23+24-25)		
27. Nonoperating Net Income	79,979	77,836
28. Extraordinary Items	244,572	
29. Jurisdictional Differences		
30. Nonregulated Net Income	17,624	14,637
31. Total Net Income or margins (21+27+28+29+30-26)	(89,574)	(166,055)
32. Total Taxes Based on Income	(171,124)	(84,194)
33. Retained Earnings or Margins Beginning-of-Year	7,344,122	7,254,548
34. Miscellaneous Credits Year-to-Date		
35. Dividends Declared (Common)		
36. Dividends Declared (Preferred)		
37. Other Debits Year-to-Date		
38. Transfers to Patronage Capital		
39. Retained Earnings or Margins end-of-Period [(31+33+34)-(35+36+37+38)]	7,254,548	7,088,493
40. Patronage Capital Beginning-of-Year		
41. Transfers to Patronage Capital		
42. Patronage Capital Credits Retired		
43. Patronage Capital End-of-Year (40+41-42)		
44. Annual Debt Service Payments		
45. Cash Ratio [(14+20-10-11)/7]	0.765462	0.789805
46. Operating Accrual Ratio [(14+20+26)/7]	1.105162	1.068501
47. TIER [(31+26)/26]		
48. DSCR [(31+26+10+11)/44]		

(3005c) Operating Report for Privately-Held Rate of Return Carriers
Cash Flow - Data Collection Form

FCC Form 481
 OMB Control No. 3060-0986
 OMB Control No. 3060-0819
 July 2013

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<010> Study Area Code: [522446](#)

<015> Study Area Name: [Tenino Telephone Company](#)

<020> Program Year: [2012](#)

<030> Contact Name - [Rick Vitzthum](#)

<035> Contact Telephone Number - [360-264-2915](#)

<039> Contact Email Address - rick@scattercreek.net

PART C. STATEMENTS OF CASH FLOWS	
1. Beginning Cash (Cash and Equivalents plus RUS Construction Fund)	3,619,566
CASH FLOWS FROM OPERATING ACTIVITIES	
2. Net Income	-166,055
Adjustments to Reconcile Net Income to Net Cash Provided by Operating Activities	
3. Add: Depreciation	1,051,815
4. Add: Amortization	
5. Other (Explain) - Changes in Deferred Federal Income Taxes	-62,295
Changes in Operating Assets and Liabilities	
6. Decrease/(Increase) in Accounts Receivable	569,504
7. Decrease/(Increase) in Materials and Inventory	
8. Decrease/(Increase) in Prepayments and Deferred Charges	
9. Decrease/(Increase) in Other Current Assets	68,101
10. Increase/(Decrease) in Accounts Payable	14,501
11. Increase/(Decrease) in Advance Billings & Payments	
12. Increase/(Decrease) in Other Current Liabilities	36,291
13. Net Cash Provided/(Used) by Operations	1,511,862
CASH FLOWS FROM FINANCING ACTIVITIES	
14. Decrease/(Increase) in Notes Receivable	
15. Increase/(Decrease) in Notes Payable	
16. Increase/(Decrease) in Customer Deposits	
17. Net Increase/(Decrease) in Long Term Debt (Including Current Maturities)	
18. Increase/(Decrease) in Other Liabilities & Deferred Credits	-577,155
19. Increase/(Decrease) in Capital Stock, Paid-in Capital, Membership and Capital Certificates & Other Capital	
20. Less: Payment of Dividends	
21. Less: Patronage Capital Credits Retired	
22. Other (Explain)	
23. Net Cash Provided/(Used) by Financing Activities	-577,155
CASH FLOWS FROM INVESTING ACTIVITIES	
24. Net Capital Expenditures (Property, Plant & Equipment)	-660,386
25. Other Long-Term Investments	0
26. Other Noncurrent Assets & Jurisdictional Differences	0
27. Other (Explain) - Salvage on Retired Assets	116,379
28. Net Cash Provided/(Used) by Investing Activities	-544,007
29. Net Increase/(Decrease) in Cash	390,700
30. Ending Cash	4,010,266